Resetting Control Panel Defaults

If you have a problem with settings on the product control panel, you can reset them to their factory defaults. You can choose which settings to reset or reset them all. **Note:** This setting can be locked by an administrator. If you cannot access or change this setting, contact your administrator for assistance.

- 1. Press the nome button, if necessary.
- 2. Select **Settings** > **General Settings** > **System Administration**. Enter the administrator password, if necessary.
- 3. Scroll down and select Restore Default Settings. You see a screen like this:



- 4. Select one of these options:
 - Network Settings: Resets all network settings
 - Copy Settings: Resets all settings for copying
 - Scan Settings: Resets all settings for scanning
 - Fax Settings: Resets all settings for faxing
 - Clear All Data and Settings: Resets all control panel settings including the contacts list

You see a confirmation screen.

5. Select Yes to reset the selected settings. (Select No if you want to cancel the operation.)